

**NOTICE INVITING TENDER**  
**General Terms & Conditions**

1. The Item Rate e-tenders are invited from the approved and eligible contractors/firms registered with CPWD, PWD, MES, Railways and CPWD Nursery Category, dealing with Horticulture Works having experience in execution of similar nature of works to the extent specified in Para no. 2 below.
  - (i). The enlistment of the contractor should be valid on the date of submission of tender, ( certificate thereof be uploaded).
  - (ii). The work is estimated cost to Rs. 3,08,250/- ( Rs. Three lakhs eight thousand two hundred fifty ) only for part- I and Rs. 2,43,242/- ( Rs. Two lakhs forty three thousand two hundred forty two ) only, for part-II.
  - (iii). This estimate, however, is given merely as rough guide.
2. Intending tenderer is eligible to submit the offer provided he has definite proof from the appropriate authority which shall be to the satisfaction of the competent authority, having satisfactorily completed similar works of magnitude having Three similar completed works each of value not less than Rs. 2.25 Lakhs or two similar completed works each of value not less than Rs. 3.25 Lakhs or one similar completed work of value not less than Rs. 4.35 Lakhs in last 7 years ending last day of the month previous to the one in which the tenders are invited (certificate thereof be uploaded).
3. The tenderer would undertake and confirm that eligible similar work (s) has/have not been got executed through another contractor on **back to back basis**. Further that, if such a violation comes to the notice of the Department, then the tenderer shall be debarred for tendering in future forever also, if such violation comes to the notice of the Department before start of work, Director (Horticulture) shall be free to forfeit the entire amount of Earnest Money Deposit / Performance guarantee.
4. **Earnest Money of Rs. 11,000/-** ( Rs. Fourteen thousand ) only as EMD in the form of Demand Draft or Pay Order or Banker's Cheque or Deposit at Call Receipt drawn in favour of "**Head of Office (Horticulture), Govt. of NCT of Delhi**" shall be scanned and uploaded to the e-tendering website within the period of tender submission and original should be deposited in the office of Director (Horticulture), Environment Department, Govt. of NCT of Delhi, 11<sup>th</sup>. Floor, MSO Building, IP Estate, New Delhi 110002, latest by **05.07.208**. No interest is payable on this Bid Security. The Bid Security of the unsuccessful bidders will be returned with in 30 days of award of works.
5. **The following documents should to be uploaded by the tenderer:-**
  - i. Scanned copy of execution of similar nature of works.
  - ii. Scanned copy of PAN card.
  - iii. Scanned copy of ITR filed of last three years . .
  - iv. Scanned copy of valid enlistment order.
  - v. Scanned copy of non execution of work through another contractor **on back to back basis**.
  - vi. Scanned copy of EMD.
6. The earnest money shall be forfeited in following conditions:-
  - i. if any stage, any of the information / declaration given by the bidder is found false.
  - ii. In case of any laps / default in honoring the terms and conditions at any stage after submitting the e-tender.
  - iii. If a bidder withdraws his bid during the period of bid validity specified in the tender's terms and conditions.





- iv. In case of final selection of bidder, if he falls to furnish contract performance security in accordance with terms and conditions of the e-tender.
7. No advance payment will be made.
8. The payment of bills shall be made after supply of inputs in full as per specification.
9. Online tender documents submitted by intending bidders shall be opened only of those bidders whose Earnest Money Deposit physically and other documents are found in order.
10. The contractor whose tender is accepted will be required to furnish performance guarantee of 5% of the tendered amount within the period to be notified. This guarantee shall be in the form:- (i) Cash (In case guarantee amount is less than Rs. 10,000/-), (ii) Deposit at Call Receipt/Banker's Cheque/Demand Draft/Pay Order of a Scheduled Bank. (In case guarantee amount is less than Rs. 1,00,000/-), (iii) Government securities, (iv) Fixed Deposit Receipt (FDR) of a Schedule Bank, (v) An irrevocable Bank Guarantee bond of any scheduled bank or the State Bank of India. In case the contractor fails to deposit the said performance guarantee within the notified period including the extended period if any, the earnest money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The performance security would remain with Department for the period of contract plus 60 days or till completion of all contractual obligations. No interest is payable on the performance security.
11. The competent authority does not bind itself to accept the lowest or any other tender and reserve to itself the authority to reject any or all the tenders received without assigning any reason.
12. All tenders in which any of the prescribed condition is not fulfilled or any conditions including that of conditional rebate is put forth by the bidders shall be summarily rejected.
13. Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the tenders submitted by the contractor who resort to canvassing will be liable to rejection.
14. The competent authority reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
15. The tender for the work shall remain open for acceptance for a period of 90 days from the date of opening of financial bids in case tenders are invited on 2/3 bids system. If any tenderer withdraw his tenders before the said period or issue of letter of acceptance whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the govt. shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.
16. This notice inviting tender form a part of the contract document. The successful tenderer on acceptance of his tender by the Accepting Authority shall within 05 days from the stipulated date of start of the work, sign the agreement. The successful bidder will submit the e-stamp of Rs. 100/- for executing the agreement.
17. The time allowed is 60 days from the date of work order/ award of work or from the 1<sup>st</sup> date of handing over the site, whichever is later.
18. The site for the work is available.
19. Compensation for late work 1% of the tendered cost subject to maximum of 5%, if work delays up to 60 days. In case delay continues beyond this period, the contract can be rescinded and balance work will be got done through another agency at the risk and cost of the defaulter.
20. The rates will be firm during the contract period. No escalation whatsoever shall be paid. The lowest ( L-1) rates shall be assessed item wise or on grand total, as a whole ( part wise), which will be decided by the tender evaluation Committee, at the time of opening the financial bids, in the best interest of the Government.
21. The quantity of inputs etc. can be altered at any time of placing the supply / work order or as per actual requirement and availability of funds etc. or any unavoidable circumstances. It can be reduced or increased.



22. The Director(Horticulture) reserves the right to dispense with the purchase or any or more of the items in the schedule in full or in part in the public interest, if necessary.
23. The Department shall not be responsible for payment of any compensation on account of any loss caused to the tenderer due to natural calamities or other supervening impossibilities.
24. The payment will be made after ensuring quantity and quality as per specification of the items and order.
25. The rates shall be inclusive of taxes, cartage, loading & unloading at site and nothing will be paid in this regard.
26. All the disputes shall be subject to Delhi Jurisdiction and decision of the Secretary (Environment / Horticulture), Govt. of N.C.T. of Delhi shall be final and binding to all.
27. The bidder or their authorized representative, at the time, of opening the technical / financial bids, may remain present, if they so desire. The bidders representative who remain, present, sign the attendance sheet in token of having attended the proceedings.
28. The quality of plants and other inputs should be as per specification and variety of fruit plants should be true to the variety, in case, any discrepancy came to the notice of the Department, the performance Guarantee of the defaulter shall be forfeited to the Government.





## Schedule of Quantity:-

S.No.	Name & Specification of Item	Unit	Total	Estimated Rates in Rs.	Amount in Rs.
	<b>Part-I</b>				
1	Supply of organic manure (Neem oil Cake) in 01 Kg packing of standered quality.	Kg.	3000		
2	Supply of organic manure (Bone meal ) in 01 Kg packing of standered quality.	Kg.	3000		
3	Supply of organic manure (Neem shield ) in 01 Kg packing of standered quality.	Kg.	1000		
4	Supply of Scateure ( Make Falcon or Passi )	No.	100		
5	Supply of Khurpi 2 inch x 5 inch (Make Falcon or passy)	No.	100		
6	Supply of Khurpi 3 inch x 7 inch (Make Falcon or passy)	No.	50		
7	Supply of water cane, 10 liters capacity, Plastic Body with Hazara, made up of 1st. Grade Plastic	No.	50		
8	Supply of phawara with smooth Handle, 1000 No. make Falcon or passy.	No.	50		
9	Supply of degradable polythen bags of different sizes	Kg.	300		
	Total:-				
	<b>Part-II</b>				
1	Supply of plants of Guava ( Grafted) Variety (L-49 / Allahabadi), 3 feet to 3.5 feet height, healthy, free from disease in 8 inch x 7 inch size polythen bags.	No.	400		
2	Supply of plants of Amla, Grafted, 2.5 feet to 3 feet height, healthy, free from disease in 8 inch x 7 inch size polythen bags.	No.	400		
3	Supply of plants of Ber, Grafted ( variety Umran, Gola) 2 feet to 2.5 feet height, healthy, free from disease in 8 inch x 7 inch size	No.	100		

*Arms*

	polythen bags.		
4	Supply of plants of Raya Jamun, 3.5 feet to 4 feet height, healthy free from disease in 8 inch x 7 inch size polythen bags.	No.	300
5	Supply of plants of Karonda, 1 to 1.5 feet height, healthy, free from disease, in 8 inch x 7 inch size polythen bags.	No.	3000
6	Supply of Anti termite (Chlorophyrophos 20%EC, ISI Mark in 01 lits. Packing.	Lit.	84
7	Supplying and stacking well decayed cattle manure at site including royalty and carriage up to 20 kms. Lead complete (cattle manure measured in stacks will reduced by 8% for payment) (lead up to 20 kms. @ Rs.7.75/Km.) (Item No. 2.25 of DSR-2016)	Cum.	120
8	Supply of organic manure (Neem oil Cake) in 40 Kg packing / bags of standered quality.	Per Bag	105
	Total:-		


*Signature*

## **Annexure-A**

<b>S.No.</b>	<b>Online Documents required.</b>
1.	Scanned copy of certificate of execution of similar nature of work as stipulated in ( condition No. 2 )
2.	Scanned copy of certificate of non execution of work on <b>back to back basis</b> ( condition No. 3 )
3.	Scanned copy of EMD ( condition No. 4) .
4.	Scanned copy of PAN Card (condition No. 5 (ii) ,
5.	Scanned copy of ITR filed of last three years ( condition No.5(iii).
6.	Scanned copy of valid enlistment order ( condition No.5 ( iv )

  
( Shri Chand Sharma)  
Head of Office(Horticulture)