

DELHI PARKS AND GARDENS SOCIETY

(A Society Registered under the Societies Registration Act of XXI, 1860) (Registration No. S/62922/2008)

DEPARTMENT OF ENVIRONMENT

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI

C-Wing, 6th Level, Delhi Secretariat, I. P. Estate, New Delhi – 110 002

Tele-Fax: 011-23392736, E-mail : ceodpgsenv.delhi@nic.in Website: <http://dpgs.delhigovt.nic.in>

F. No. F4(05)/DPGS/Stry.item-GeM/2008-09/ 7224,

Date: 28/3/2023.

NOTICE INVITING QUOTATION

Sealed quotations are invited from registered Delhi based firms for Annual Maintenance Contract of for fresh Annual Maintenance Contract (AMC) of Kyocera Taskalfa photocopier machine 3212i for a further period of three (03) years.

All interested firms are requested to submit their sealed quotation as per Annexure-1 in a single sealed cover to the office of the undersigned on or before **05.04.2023 by 11:00 AM**

The sealed quotations will be opened on same day at 02:00 PM, in the presence of bidders or authorized representative of the bidder at Office of the CEO, DPGS, C-Wing, 6th Level, Delhi Secretariat, I. P. Estate, New Delhi – 110 002. The details of scope of work and documents of AMC available on Department website i.e. <https://dpgs.delhigovt.nic.in>

The undersigned reserve the right to accept or reject any of all quotation without assigning any reason thereof.

Terms & Conditions:-

1. Eligibility Criteria:-

The bidder should have the following qualification for bidding:-

- a) Bidder should have experience in such types of similar nature of works in Government Departments during the last 2 years.
- b) Bidder should have PAN Card and GST registration certificate.

2. Contract Period:-

- a) The contract period shall start from date of issue of work order.
- b) The contract shall be valid up to three (03) years from the date of work order.

3. The contract can cancel in any time without assigning any reason thereof if services found unsatisfactory.
4. The payment will be made as per Rule of G.F.R. 2017.
5. Maintenance agreement will be signed with terms and conditions of the maintenance Kyocera Taskalfa photocopier machine 3212i after finalization work order.


CEO, DPGS

ANNEXURE-I

Sub: Sealed quotation for Annual Maintenance Contract (AMC) of Kyocera Taskalfa photocopier machine 3212i for a further period of three (03) years.

Sr. No.	Description	Qty.	Rate (in Rs.)	Total amount (in Rs.) inclusive GST
1.	Annual Maintenance Contract (AMC) of Kyocera Taskalfa photocopier machine 3212i for a further period of three (03) years	01		

Signature _____

Name : _____

Add _____

Cont No. _____